

Fatherhood Specialist / Parent Educator

Family Paths, Inc.

Family Paths is a non-profit agency that has provided mental health and family support services to strengthen families and prevent child abuse since 1972. Family Paths offers a fun and supportive team environment, a commitment to training, opportunities for growth, and an excellent benefits package. We are an agency that is actively engaged in multicultural organizational development and respects and values the diversity of the communities we serve and the staff who work here. Family Paths serves all of Alameda County with offices in Oakland and Hayward.

Position Description:

The focus of this position is to promote responsible fatherhood through workshops that include understanding co-parenting, effective communication, child development and the important role of fathers, positive co-parenting strategies and child support / child custody. The goals of this position are as follows: 1) Increase the knowledge of parenting/fathering techniques; 2) Assist fathers to address issues that negatively impact their relationships with their children and/or their children's co-parents; and 3) Plan and implement fatherhood workshops.

This position requires the demonstration and commitment to the agency's mission, vision, and values, including a strong commitment to issues of social justice and culturally and linguistically responsive practices activities to promote participation by qualifying fathers.

ESSENTIAL DUTIES & RESPONSIBILITIES:

1. Facilitate Fatherhood Workshops in a group setting in community locations in Alameda County.
2. Assist clients to address their specific parenting issues, including child support/child custody.
3. Complete and maintain up-to-date paper and electronic client records to include (but not necessarily limited to) case notes, group notes, sign-in sheets, pre/post evaluations, client surveys and Certificates of Completion.
4. Work collaboratively with family support team members and agency staff as needed.
5. Other duties as assigned by program manager.

OTHER JOB FUNCTIONS:

- Attend meetings, trainings, and supervision with Program Manager.
- Facilitate other parenting education classes as needed.
- Supervise Child Care workers as needed.

REQUIREMENTS, QUALIFICATIONS, SKILLS & ABILITIES:

- Three years experience working with fathers and/or multi-stressed families **preferred**.
- One-year experience facilitating workshops and/or trainings
- One-year experience facilitating fatherhood, parenting, and/or co-parenting groups **preferred**

- Computer literate in Microsoft Office, or equivalent program; internet; Email
- Demonstrate good judgment, and the ability to maintain a high level of discretion and confidentiality.
- Displays a professional demeanor and "can do" attitude to represent the organization in a positive manner at all times.
- Excellent oral and written communication skills.
- Must be a dynamic self-starter, with ability to work independently and as part of a team
- Is adaptable and a proactive problem solver and has a willingness to do what it takes to contribute to their own success and the success of the agency.
- Familiarity with child support and child custody processes **preferred**.
- Knowledge of child development **preferred**.
- Bi-lingual (English/Spanish) **preferred**.
- Familiarity with community resources in Alameda County **preferred**.

Special Requirements:

- Requires some driving on agency business so must maintain a valid CA driver license, reliable transportation, a clean driving record, and current auto insurance meeting required limits of liability.
- Flexibility to work occasional evenings and weekends for meetings and special events.

COMPENSATION: The Fatherhood Specialist / Parent Educator position is an on-call position. The hourly rate is \$22.93 - \$25.33, depending on qualifications and experience. An additional 5% differential will be paid for bilingual capacity for relevant threshold languages (e.g. Spanish). The position will be based in our Oakland office but will travel between offices and throughout Alameda County.

LOCATION: Oakland

EMPLOYEE STATUS: On Call

WEEKLY HOURS: On Call *(5 to 10 hours per week when fatherhood and/or parent education workshops are in session. Workshop series are 5, 6, 10, or 12 weeks in duration depending on the series)*

FSLA STATUS: Non-Exempt

NON-DISCRIMINATION POLICY:

Family Paths does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. These activities include, but are not limited to, hiring and firing of staff, selection of volunteers and vendors, and provision of services. We are committed to providing an inclusive and welcoming environment for all members of our staff, the Board of Directors, volunteers, subcontractors, vendors, and clients.

TO APPLY: Send your resume and **cover letter** to **Julianne Rositas**

Email: jrositas@familypaths.org

Fax: **510-893-2074**

Website: www.familypaths.org